

**Londonderry Township Board of Supervisors**  
**WORK SESSION MINUTES**  
**(Subject to Change)**  
**February 21, 2024 - 7:00 p.m.**  
<http://www.facebook.com/londonderrytownship>  
[www.londonderry.org](http://www.londonderry.org)

*As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.*

**Call to Order: 7:00 p.m.**

**Salute the Flag**

**Roll Call / Attendance - Members Present**     Bart Shellenhamer, Chair  
Mike Geyer, Secretary/Treasurer  
Anna Dale, Member  
Mel Hershey, Member

**Present:**     David Blechertas, Township Manager  
Andy Brandt, Public Works Director  
Duane Brady, Codes/Zoning Officer  
Brian Marchuck, Finance Director  
Monique Dykman, MS4 Specialist  
Jim Diamond, Esq., Solicitor  
Mike Wood, P.E., Engineer

**Absent:**     Ron Kopp, Vice Chair

**Attendees:** See attached list for Residents/Guests in attendance.

**Citizens Input—**

Kevin Little, 70 Autumnwood Dr., queried about a pending B&B application. Solicitor Diamond informed Mr. Little that his questions could not be answered. In addition, Mr. Little expressed disappointment about perceived meetings/discussions after Board meetings adjourned.

Laura Little, 70 Autumnwood Dr., expressed her concerns for the safety of the neighborhood children the disabled, and the elderly. She also stated that having a B&B in her neighborhood might have a negative impact on the property values. Ms. Little also reiterated the negative perceptions of after meeting discussions.

George Studenroth, 69 Autumnwood Dr., reiterated statements made by Solicitor Flower at the January 17, 2024 Board Work Session.

Larry Geesaman, 33 Hillcrest Dr., asked what assurances he and other residents would get for safety and privacy issues if or when a B&B operated in his neighborhood.

Chris O'Hara 145 Autumnwood Dr., reflected on the possible safety issues and increased traffic that might occur in his neighborhood.

## **WORK SESSION**

### **MS4 Environmental Department – Monique Dykman Susquehanna Greenway Mini-Grant Round 2**

Ms. Dykman asked the Board to consider approving the application to the Susquehanna Greenway Mini-Grant Round 2 for up to \$3,900.

Mr. Hershey made the motion to approve the application to the Susquehanna Greenway Mini-Grant Round 2 for up to \$3,900. The motion was seconded by Ms. Dale, Supervisor.

With no further discussion, the motion passed unanimously.

### **Report on Executive Session**

An Executive Session was held on February 21, 2024 to discuss potential litigation and personnel issues. No action was taken.

### **Manager's Report – David Blechertas**

#### **Motion to approve a Memorandum of Understanding between Londonderry Township and the Londonderry Athletic Association for construction of a batting cage at Sunset Park.**

Township Manager Blechertas asked the Board for a motion to approve a Memorandum of Understanding between Londonderry Township and the Londonderry Athletic Association for construction of a batting cage at Sunset Park.

Supervisor Dale made the motion to approve a Memorandum of Understanding between Londonderry Township and the Londonderry Athletic Association for construction of a batting cage at Sunset Park without expanding the territory at no cost to the Township. The motion was seconded by Secretary/Treasurer Geyer.

With no further discussion, the motion passed unanimously.

### **Discussion and report on the feasibility study for the Administration Building remodeling**

Township Manager Blechertas reviewed the outcomes of the feasibility study and advised the Board that at this point, Staff should move forward to develop an RFP to begin work to convert the basement to a Codes and Zoning area.

### **Discussion on Sunset Golf Course and Bar and Grill HVAC and Roof**

Township Manager Blechertas apprised the Board of the need to address major repair issues concerning the HVAC System and Roof of the Clubhouse. Mr. Blechertas stated his goal is to get the design work done in the Spring, have the bids ready to be distributed in the Summer, and to have work on both projects begin in the Fall.

**Finance Office** -- Brian Marchuck

**Motion to close Township Bank Accounts with Truist Bank**

Finance Director Mr. Marchuck asked the Board for a motion to close the Township Bank Accounts with Truist Bank.

Supervisor Dale made the motion to close the Township Bank Accounts with Truist Bank and transfer the funds to MidPenn Bank. The motion was seconded by Secretary/Treasurer Geyer.

With no further discussion, the motion passed unanimously.

**Recommendation to open a PSDLAF bank account for the General and Golf Course Funds with Authorized Signors**

Finance Director Marchuck asked the Board for a motion to approve the creation of a General Fund and Golf Course Fund PSDMAX accounts with the Pennsylvania School District Liquid Asset Fund (PSDLF), establishing the authorized signatories on the General Fund and Golf Course Fund PSDLAF PSDMAX accounts as: (1) Anna Dale, Member of the Board of Supervisors, (2) Ron Kopp (Vice Chair and Member of the Board of Supervisors and (3) Bart Shellenhamer, Member and Chair of the Board of Supervisors, effective upon the formation of both accounts.

Supervisor Hershey made the motion to approve the creation of a General Fund and Golf Course Fund PSDMAX accounts with the Pennsylvania School District Liquid Asset Fund (PSDLF), establishing the authorized signatories on the General Fund and Golf Course Fund PSDLAF PSDMAX accounts as: (1) Anna Dale, Member of the Board of Supervisors, (2) Ron Kopp (Vice Chair and Member of the Board of Supervisors and (3) Bart Shellenhamer, Member and Chair of the Board of Supervisors, effective upon the formation of both accounts. The motion was seconded by Secretary/Treasurer Geyer.

With no further discussion, the motion passed unanimously.

**Public Works Department**

**Consider the request for motion to approve purchase of hydraulic fitting and hoses for our power broom from Spittle Hydraulics for \$570.00**

Public Works Director Brandt asked the Board for a motion to approve purchase of hydraulic fitting and hoses for our power broom from Spittle Hydraulics for \$570.00. This is the broom we had on the old tractor. We received quotes for a new broom that were around \$23,000. Mr. Templin fabricated it to fit on the new tractor and all materials to this point were obtained from Bob Shemus, at no cost. This broom is necessary when flooding occurs and the road surface is covered with debris.

Supervisor Dale made the motion to approve the purchase of hydraulic fitting and hoses for our power broom from Spittle Hydraulics for \$570.00. It was seconded by Secretary/Treasurer Geyer.

With no further discussion, the motion passed unanimously.

**Motion to approve Resolution 2024-05 to dispose of Township Property through public bidding.**

Public Works Director Brandt asked the Board to approve Resolution 2024-05 to dispose of Township Property through public bidding.

Items include:

- Gabion baskets
- Yellow flashing lights
- Chainsaws
- Plate tamper
- Jumping jack tamper
- Transfer pump
- Old fire hydrants
- Waterline fittings
- Work lights (used for the July 4th celebration, before we started getting spotlights)

Secretary/Treasurer Geyer made the motion to approve Resolution 2024-05 to dispose of Township Property through public bidding. The motion was seconded by Supervisor Dale.

Items include:

- Gabion baskets
- Yellow flashing lights
- Chainsaws
- Plate tamper
- Jumping jack tamper
- Transfer pump
- Old fire hydrants
- Waterline fittings
- Work lights

With no further discussion, the motion passed unanimously.

**Motion to authorize staff to apply for Low Volume Dirt and Gravel Road grants for 4 projects**

Public Works Director Brandt asked the Board for a motion to authorize staff to apply for Low Volume Dirt and Gravel Road grants for 4 projects:

- Hoffer Rd. storm sewer pipe replacement
- Hoffer Rd. storm sewer pipe replacement, swale work, install u-drain
- N. Geyers Church Rd. (off of Colebrook Rd) swale work and paving restoration
- Brinser Rd./Hickory Ln.: 1) Replace storm sewer pipe or 2) Replace storm sewer pipes and build swale.

Supervisor Hershey made the motion to authorize staff to apply for Low Volume Dirt and Gravel Road grants for 4 projects. The motion was seconded by Supervisor Dale.

With no further discussion, the motion passed unanimously.

**New Business**

Chair Shellenhamer announced that the Gaming Grants were awarded.

**Old Business**

Comprehensive Plan Residents Meeting

Township Manager Blechertas informed the Board that Staff is working on arranging a meeting with the affected residents in March.

**Citizens Input on Agenda Items -- None**

**Executive Session**

*"THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE"*

**Adjournment**

Supervisor Dale made the motion to adjourn the Work Session, seconded by Supervisor Hershey. The Work Session meeting adjourned at 7:55 p.m.



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Secretary/fr